

Studio Policies Handout

Online Lessons

Schedule: Lessons are scheduled weekly and last 50 minutes. Each student has a reserved lesson time each week.

Individual instruction: Lessons are one-on-one so that each student receives personalized guidance and pacing.

Format: All lessons are taught online using Zoom to make studying accessible for all. A computer or tablet with an external microphone is recommended for the best sound quality. Please avoid joining lessons by phone because the screen is too small.

Student Responsibilities

Students should tune the guitar before each lesson, keep the nails on the left hand very short, and sit on a chair without armrests.

Students are expected to practice at least five days each week and bring all assigned materials prepared for the lesson. Consistency is key for your being able to see real progress in your musical journey.

Recordings

Lessons will be recorded and made available to students for practice and review. Videos will be available for seven days and the link will be included in your Studio Tracker Google doc.

Attendance

Students are expected to attend lessons on time. If you are late I still won't be able to extend the lesson because other students are coming after you.

A minimum of 24 hours notice is required to reschedule or cancel a lesson. No more than three lessons may be rescheduled during the school year.

If a lesson must be cancelled due to illness, please notify me by 9:00 a.m. Two make-up lessons are available during the school year.

A missed lesson without notice is considered a no-show and will be charged as a regular lesson.

Communication

The best way to reach me is by email (roberto@guitarwithroberto.com).

Behavior

I will be respectful of students and I expect them to be respectful of me. Disruptive behavior (not paying attention, being distracted by other websites, being on the phone, to mention a few) is not permitted. If something in the lesson or in the teaching is bothering you please let me know and we can talk it through.

Payments

The studio years includes *forty two* lessons. These are spread during the school year to make time for vacations and make up lesson weeks.

Tuition is divided into equal monthly payments across twelve months. This flat monthly rate already accounts for forty two lessons per year.

Federal holidays will be observed.

I have read and understand the agreement for the Guitar Studio,

Signature _____ Date _____

Please send a signed copy of this agreement before the first session of the student.

Contact Information

Student's Name: _____

Age: _____ Grade: _____

Parent's Name: _____

Daytime phone number: _____

E-mail address: _____

Mailing address: _____

Photo Permission

I may wish to include a photo of your child on Facebook or my website, perhaps with a special project, or a recital photo. The face may be blurred if you prefer.

These photos may include your child's first name and age, but not their last name.

My website is guitarwithroberto.com.

Please indicate below:

Yes, Roberto Sanchez has my permission to include a picture of my child on her website.

No, Roberto Sanchez does not have my permission to include a picture of my child on her website.